



Winnebago County Veterans Affairs Commissioners Board Meeting

Monday, March 25, 2024 – 10:00 am
Winnebago Co Health Department Board Room

1. Call to Order, Roll Call, Pledge

Present: Steve Bosma, Troy Thompson and Mary Lou Kleveland; Absent: Dave Peterson

2. Review and Approval of Previous Monthly Meeting Minutes

The February monthly meeting minutes were reviewed. Thompson motioned, seconded by Bosma to approve the February minutes. All in favor. February minutes were approved.

3. Veteran Services Officer Report

- a. Monthly VA numbers: Mary Lou shared the statistics for February 2023.
- b. County Outreach Efforts – There were no outreach events for February 2023.
- c. Review Monthly Expenditure Report for Approval – The Commissioners and Mary Lou reviewed the expenditures for February. Bosma motioned and Thompson seconded to approve the February expenditures. All in favor. The February expenditure report was approved and the commissioners signed off on the report.

4. Old Business

- a. Applications for financial assistance from Winnebago Co Veterans Affairs – Mary Lou updated the Commissioners that the requests for financial assistance for two veterans had been submitted to the Auditor's office and will be paid.
- b. Upcoming expenditures – security camera and National VSO Training – Mary Lou advised that she registered to participate virtually in the National VSO training in May. The registration cost was \$400. The training will provide Mary Lou with the mandated number of CEUs to maintain accreditation and the topics that will be covered should be valuable for VSO responsibilities. The installation of the security camera outside Mary Lou's office is pending.
- c. Update on grave registrations – There was nothing new to report.

5. New Business – VA New and Emerging Information

- a. VA New and Emerging Information – Mary Lou advised that there had been an emergency request for financial assistance for housing (hotel) for a homeless veteran and his wife. Mary Lou approved the request. The same veteran also requested financial assistance for first month's rent so Mary Lou talked to Dave Peterson (Chairman of Commissioners Board) about the situation since it was urgent and couldn't wait until the next Commissioners meeting. Mary Lou advised Dave and she denied the application due to the veteran not meeting the financial criteria for assistance as well as some other extenuating circumstances. Mary Lou will be attending mandatory spring school for VSOs in Des Moines the week of April 15th so the office will be closed those dates.
- b. New door to VA Office – need for a new sign; options for that - Mary Lou advised that a new sign is needed for the Winnebago County VA office door since the other door has been removed and replaced with an automatic door. Mary Lou will consult with Bison Graphics to see if they can help

with a new sign. If Bison Graphics cannot help, Mary Lou will contact D&D signs in Mason City as they did the sign for the door in December 2021.

- c. Next Meeting Date: April 22, 2024 at 10:00 am at the Winnebago County Courthouse

Adjournment – Thompson motioned; Bosma seconded. All in favor. Meeting adjourned.

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