

Winnebago County Public Health

Policy & Procedures – Nursing Services

Subject: Registered Nurse

Date: 04/20/2018

Section: Job Description

Reviewed/Revised: 05/26/22

PURPOSE: To clarify the duties of the Registered Nurse

POLICY/PROCEDURE:

Title: Registered Nurse

Department: Public Health

Reports to: Administrator and/or Clinical Manager

Responsibilities:

- Assess client condition, environment and social adaptability to determine the need for services
- Plans the care of the client in a systematic, coordinated approach for intervention with appropriate verbal or written communication with a licensed physician
- Develops health related goals with client and family utilizing the nursing process with appropriate nursing/medical diagnosis; teaches/demonstrates self-care procedures; evaluates responses to plans established and determines modifications
- Establishes and maintains current clinical records for each client
- Coordinates program services in the home provided by the Home Care Aides, Speech/Physical and Occupational Therapists and other programs as appropriate. Provides guidance and assistance to the Health Care Team
- Participates in the planning and coordination of the various public health clinics in order to prevent communicable disease and promote health awareness
- Provides blood pressure screenings, performs TB testing, gives immunizations as appropriate, maintains records, follows up with appropriate agencies, audits and other quality improvement activities

- Provides program promotion, education and teaching in such areas as maternal and child health, nutrition, disease prevention, communicable disease control, aging and mental health
- Prepares and submits various client and operational reports
- On call as scheduled to attend to needs of clients
- Other Duties may be required and assigned

Qualifications:

- Current licensure as a Registered Nurse by the Iowa Board of Nursing
- Valid Iowa Driver's License
- Current proof of insurance for all vehicles driven in the course of work
- Well organized, memory for details, ability to work independently.
- Proficient in the ability to carry out appropriate treatment and rehabilitation strategies.
- Respect the requirement for confidentiality.
- Read and write, follow written and verbal instructions.
- Keep accurate and legible client records

Physical Demands:

- Must be able to see, hear, speak, touch, smell, sit, stand, bend, stoop, and climb stairs, push and/or lift 10-50 lb.
- Participate in direct care and be adaptable to a variety of home/community settings.
- Must be able to travel/drive in all types of weather

I have read and understand the job description of a Registered Nurse

Signed _____ Date _____