



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
**FOREST CITY, IA 50436**  
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**Winnebago County Board of Health Meeting**  
**January 19, 2018**  
**Public Health Office**  
**7:30 AM**

1. Call to order
2. Announcement of Quorum
3. Additions to the Agenda-
  
4. Approval of Minutes- approval November 18, 2017 minutes.

**6. Governance:**

Practice fiscal oversight: End of November & December —Julie Sorenson

- Nursing Department
  - Revenue Department -November \$ 88,492.68 (38.54%)
  - Expenses Department –November \$ 101,386.02 (35.79%)
- Environmental Department
  - Revenue Department -November \$ 200.00 (24.47%)
  - Expenses Department-November \$ 2,204.99 (33.17%)
- Fund Balance: \$ 70,377.65
  - With additional county dollars
- Nursing Department
  - Revenue Department-December \$ 61,124.08 (43.79 %)
  - Expenses Department- December \$ 95,954.47 (42.90 %)
- Environmental Department
  - Revenue Department- December \$ 4,090.00 (33.54 %)
  - Expense Department- December \$ 4,902.91 (44.08 %)
- Fund Balance: \$34,734.65
  - With additional county dollars

**Review & approval of fiscal budget 2018/2019. Action needed.**

**7. Administration:**

- Billing-- Julie Sorenson
- Medicare/Medicaid /Private Pay
  - Medicare
  - MCO's
  - Private pay clients—Bad Debt
  - State dollars-LPHS State Grant-all funds used
  - VA
  - Elderbridge Funding

**8. Communication/IT:** Eric has been keeping our programs & updates completed in a timely manner.

**9. Workforce:**

**Review & approval of Clinical Manager job discription-Action needed.**

- November: Admissions-7, Discharges-11
- Nursing visits: 354
- December: Admissions-15, Discharges-18
- Nursing visits: 351
- Staff issues:
- Changing from overtime to comp time has been working well
- New mandates by Medicare has increased charting time to meet standards
- Update on building for added nursing storage & office space
- Healthy Families Winnebago County
- July-December 2017
  - Number of children served-29
  - Number of families served-19
  - Number of home visits-253

**10. Community Assessment and Planning:**

- Upcoming meetings:
  - BT Regional Meetings- Ruth, Julie
  - Empowerment meetings-Ruth, Beth
  - Winnebago Tobacco Coalition meeting-Rhonda
  - HFA Supervisors Meeting-Beth, Laura, Melissa, Allison, Melissa, Rhonda
  - Weekly nurses meeting-all nurses
  - Transition of Care- Mercy-Ruth
- Meeting attended and events:
  - Tobacco Meeting--Rhonda
  - Empowerment Meeting- Ruth, Beth
  - HFA week training-Beth and support workers
  - Value Based Purchasing Webinars—Ruth
  - BT meetings- Ruth
  - Transition of Care Mercy- Ruth

**11. Evaluation:**

- Deyta--
  - November- 95, no negative comments
  - December- 100, no negative comments
- Chart audits- doing random skilled nursing audits at this time.
- HCA audits- done on every visit by 2 staff nurses.

**12. Prevent Epidemics and the Spread of Disease:**

- Food Inspection Report

**13. *Protect against Environmental Hazards:***

- Sanitarian Report—Ron Kvale

**14. *Prevent Injuries:***

- Radon Kits available

**15. *Promote Health Behaviors:***

- Flu clinics- setting up flu clinics
- Foot clinics
- Tobacco Coalition Winnebago County- see Iowa State University Health Promotion Club letter & Story County ordinance passed by their Board of Supervisors
- Healthy Families Winnebago County update

**16. *Prepare for/Respond to/and Recover from Public Health Emergencies Preparedness:***

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- BT updates –FY 18' updates

Next Board Meeting: February 23, 2018

Adjournment