

Minutes of Winnebago County 911 Service Board
Regular Business Meeting
Meeting date: July 11, 2019

Call to order: A regular business meeting of the Winnebago County 911 Service Board was held at the Winnebago County Public Safety Center in Forest City. The meeting convened at 4:00 p.m. Chairman Terry Durby presiding and Jennifer Ackerman, Secretary.

Members in attendance: Terry Durby – representing Winnebago County, Andy Buffington – representing Winnebago County Emergency Management, Mike Droessler – representing the Winnebago County Sheriff, Thomas Montgomery – representing Forest City, Todd Thorson – representing Lake Mills, Dan Swearingen– representing Thompson, Carla Langfald – representing Scarville, Laura Blocker – representing Crystal Lake.

Members not in attendance: Representatives of Rake, Buffalo Center, Joice and Woden.

Approval of Minutes and Agenda: Mr. Swearingen made a motion to approve the minutes from meeting held Mar 6, 2019. Ms. Langfald offered a second. All voted aye, motion carried.

Agreement with HSEMD for shared services: Mr. Buffington presented the PSAP Agreement with HSEMD for NG911 Shared Services and explained the State is offering to share hardware, software and costs with counties for several 911 services. Instead of having CPE equipment in the back room of every PSAP, newer technology allows counties to share this equipment from 2 central offices in the state, lowering the cost to the county. Mr. Buffington advised the cost for one CPE is around \$100,000. The quoted agreement presented also includes EMD – Emergency Medical Dispatch which would be a tool for the dispatchers to use to give callers medical instructions before units arrive on scene. After discussion on the shared services and EMD, Mr. Durby asked if anyone would like to make a motion to approve the Shared Services agreement as presented. Mr. Droessler made a motion and Mr. Montgomery offered a second. All voted aye, motion carried.

Update Bylaws and Service Plan: Ms. Ackerman advised because of law changes to Iowa Administrative Code Section 605, Chapter 10 which added Emergency Management and the County Sheriff voting membership to the Joint 911 Service Boards, the bylaws and service plan will need to be updated to reflect that change. Mr. Durby advised a quorum for meetings is half plus one. Ms. Ackerman advised the new total for the board is 12 which will change the quorum number to 7.

Other Business: There was no other business.

Adjournment: Meeting adjourned at 4:17 p.m.

Jennifer Ackerman

Januray 30, 2020

Secretary Winnebago County E911 Service Board

Date of Approval