



Winnebago County Veterans Affairs Commissioners Board Meeting

Monday, December 18, 2023 – 10:00 am
Winnebago Co Health Department Board Room

1. Call to Order, Roll Call, Pledge

Present: Steve Bosma, Troy Thompson and Mary Lou Kleveland. Absent: Dave Peterson

2. Review and Approval of Previous Monthly Meeting Minutes

The November monthly meeting minutes were reviewed. Bosma motioned, seconded by Thompson to approve the November minutes. All in favor. November minutes were approved.

3. Veteran Services Officer Report

- a. Monthly VA numbers: Mary Lou shared the statistics for November 2023. There were no questions about the numbers for the November activities for the VA office.
- b. County Outreach Efforts – Mary Lou attended two Veterans Day programs on November 10th. The first was the Winnebago Industries Veterans Day meal and program for their employees who are veterans. This is the third year for this event and Mary Lou has attended each year. Mary Lou had information available for the veterans to take regarding the Winnebago Co VA office and veterans benefits. Mary Lou also answered questions regarding benefits. Mary Lou also attended a program at Lake Mills Care Center where the residents who are veterans were honored. Both events provide positive exposure to Winnebago Co VA.
- c. Review Monthly Expenditure Report for Approval - The commissioners and Mary Lou reviewed the expenditures for November. Thompson noted that the budget was on track with spending for FY 23-24 with no concerns about overspending year's budget. Bosma motioned and Thompson seconded to approve the November expenditures. All in favor. November expenditure reports were approved and the commissioners present signed off on the report.

4. Old Business

- a. Development of 2024-2025 Budget – This has already been approved and has been made part of the Winnebago County VA policy. Mary Lou will be submitting the proposed budget to the Auditor's office.
- b. Winnebago County Veterans Affairs Policy revision in January 2024 – The first reading of the Winnebago County Veterans Affairs policy will be done at the January 2024 Commissioners meeting with discussion regarding possible revisions.

5. New Business – VA New and Emerging Information

- a. VA New and Emerging Information – Mary Lou advised that the Winnebago County Veterans Affairs office will be closed from 12/25/2023 to 1/2/2024 for the holidays and vacation for Mary Lou.
- b. Discussion and possible change in engraving fee for Veterans Memorial Wall – Mary Lou advised that the engraver had come in August 2023 to engrave six names on the wall. When Mary Lou received the bill from the engraver, the cost was \$125 per name. The previous charge was \$100 per name. Mary Lou had to pay the extra \$25 per name because family members who requested

a name on the wall had only been charged \$100 for each name to be engraved. The \$100 fee had previously been approved for the engraving fee. Mary Lou asked the Commissioners if they wanted to change the engraving fee. Thompson motioned to increase the engraving fee to \$125 and Bosma seconded the motion. All in favor. Motion approved. The new engraving fee will be \$125 per name.

c. Next Meeting Date: January 22,2024 at 10:00 am at the Winnebago County Courthouse

Adjournment – Thompson motioned; Bosma seconded. All in favor. Meeting adjourned.

veterans@winnebagoctywiowa.gov

641.585.5736 office

641.585.5737 fax