

WINNEBAGO COUNTY CONSERVATION BOARD

Regular Meeting, Monday, March 11, 2024 – 8:00 A.M.  
At the Hanson Nature Center, 41600 170<sup>th</sup> Ave., Hwy 69 N.  
Leland, IA 50453

Minutes

Board Members

Tim Missal  
Julie Hagenson (by phone)  
Mark Flatrud  
Nancy Helm

Absent

Jeff Schmidt

Staff Present

Robert Schwartz, Director  
Lisa Ralls, Naturalist  
Rick Lillie, Nat. Res. Mgr.  
Nicole Templeton, Nat. Res. Tech.

Chairman Missal called the meeting to order at 8:00 A.M.

The March 11, 2024 meeting agenda was approved with a motion from Helm, seconded by Flatrud. Unanimous. Motion carried.

The February 11, 2024 Board meeting minutes were approved with a motion from Hagenson, seconded by Flatrud. Unanimous. Motion carried.

Work and budget reports were reviewed.

Nature Center updates: (4) Support posts have been replaced by Kingland Constructions Services. A water softener and iron filter system was donated by Young Plumbing & Heating. After discussion, a motion was made by Missal, seconded by Flatrud, to approve Change Order #7 in the amount of \$3,223.75 for the door in mechanical room #104. Unanimous. Motion carried. The WCCB will be responsible for \$1702.60 and MGA will pay \$1521.15. The work is scheduled to be completed in April. After discussion, a motion was made by Helm, seconded by Hagenson, to hire mural artist, Robyn Macomber, Charles City, Iowa to construct a wetland display featuring a Trumpeter Swan in the Hanson Nature Center Exhibit room for a cost of \$2,500.00. Unanimous. Motion carried. There was discussion about the HNC hours of operation and use policies with not action taken. Another “Open House” will be held Saturday, March 16<sup>th</sup> from 1:00 – 4:00 P.M.

After discussion, a motion was made by Helm, seconded by Flatrud, to approve the Executive Director job description as written and to begin advertising the position immediately with applications to be submitted by May 1, 2024 at 4:00 P.M. with a start date between July 1<sup>st</sup> and July 15<sup>th</sup>. Unanimous. Motion carried.

The Quam Wildlife Area crop lease between the Winnebago County Conservation Board and Jacob Lempkie was approved with a motion from Helm, seconded by Missal. Unanimous. Motion carried.

Mowing agreements for 2024 between the Winnebago County Conservation Board and Dan Olson for the Florence Recreation Area, Dahle Park and the Ambrosion Recreation Area were approved with a motion from Flatrud, seconded by Helm. Unanimous. Motion carried. There were no increases in cost from 2023.

Payment of monthly bills was approved with a motion from Missal, seconded by Helm. Unanimous. Motion carried.

The meeting was adjourned at 9:39 A.M. with a motion from Helm, seconded by Flatrud. Unanimous. Motion carried.

Respectfully Submitted,

Robert Schwartz  
Executive Director

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Chairman

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Secretary