

July 16, 2024

The Winnebago County Board of Supervisors met in session at 9:00 A.M. July 16, 2024 adjourned from July 9, 2024.

Present: Supervisors Durby, Jensvold, and Smith

Absent:

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the minutes for the July 9, 2024 Board Meeting and approve the agenda for July 16, 2024. All voted aye. Motion carried.

Shawn Monahan, Corebridge Financial discussed State of Iowa RIC plan. On a motion by Smith and seconded by Jensvold the Supervisors moved to make the State of Iowa RIC an optional plan available for Employees through Corebridge Financial. All voted aye. Motion carried.

Kris Oswald, Drainage Clerk discussed drainage matters.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve the following Resolution. All voted aye. Motion carried.

Resolution 07-16-24-02-01

The Board of Supervisors met July 16, 2024 with all members present.

Motion made by Jensvold and seconded by Smith that the following resolution be adopted.

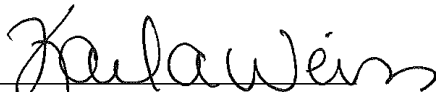
WHEREAS, there are now outstanding warrants and claims against the following Drainage Districts and there being insufficient funds to take care of these accounts of the Drainage Districts.


BE IT THEREFORE RESOLVED, by the Board of Supervisors of Winnebago County, Iowa, that there is hereby levied the following amounts against all lands, tracts, real estate, highways and railroads in the following Drainage Districts in Winnebago County, Iowa.

DD 1 Lat 1 - \$725.10; DD 1 Lat 2 - \$1,795.80; DD 2 - \$47,136.92; DD 2 Lat 2 - \$2,405.24; DD 2 Lat 4 - \$934.40; DD 2 Lat 5 - \$1,284.70; DD 2 Lat 6 - \$11,032.51; DD 2 Lat 3 - \$750.17; DD 2 Lat 14 Ditch - \$3,123.99; DD 3 - \$11,436.68; DD 3 Lat 8 - \$3,677.20; DD 3 Lat 9 - \$1,891.71; DD 3 Sub 4 - \$925.12; DD 3 Lat 2 - \$413.26; DD 5 Lat 36 - \$3,213.49; DD 5 Lat 39 - \$2,006.62; DD 11 Main Tile - \$123.34; DD 11 Lat 1 - \$805.88; DD 11 Lat 16 - \$2,601.24; DD 18 Main Ditch - \$2,985.30; DD 18 Lat 21 Ditch - \$137.35; DD 18 Lat 23 - \$37,931.71; DD 18 Lat 25 - \$1,742.62; DD 21 Lat 12 - \$2,980.76; DD 21 Main Tile - \$1,051.87; DD 21 Lat 3 - \$761.51; DD 28 - \$5,096.10; DD 34 - \$493.30; DD 35 Main Ditch - \$2,403.70; DD 35 Main Tile - \$534.40; DD 35 Lat 19 - \$11,712.89; DD 37 Lower Main - \$50,311.92; DD 39 Main Ditch - \$912.37; DD 47 Lat 1 - \$2,387.43; DD 47 Lat 4 - \$4,601.76; DD 48 Lat 17 - \$1,960.59; DD 53 - \$5,277.61; DD 54 Lat 2H - \$84.16; DD 57 Lat 10 - \$25,451.65; DD 57 Lat 14 - \$682.16; DD 70 - \$25,460.36; DD 74 - \$336.40; DD 78 - \$827.40; DD 84 Main Ditch - \$1,044.94; DD 89 Main Tile - \$36,610.00; DD 92 Main Ditch - \$143,141.20; DD 92 Lat 2 Ditch - \$448.31; DD 92 Lat 3 Ditch - \$1,394.30; DD 101 - \$2,805.47; DD 105 - \$980.27; DD 108 - \$1,099.22; DD 108 Lat 1 - \$238.34; DD 118 - \$1,370.19; DD 53 Lat 2 - \$13,066.52; DD 23 - \$5,524.66; DD 60 - \$4,554.73; DD 64 Lat 11 - \$486.26; DD 64 Lat 13A - \$592.60; and DD 64 Lat 13B - \$37,517.25.

BE IT THEREFORE RESOLVED that the said assessments be levied and when so extended in accordance with original apportionment and classification shall be collected with the taxes payable in the year 2024.

BE IT THEREFORE RESOLVED that a payment option is allowed for landowners who have a parcel amount due in excess of \$500. Said payment plan can be discussed by contacting the Winnebago County Auditor within 30 days of receipt of tax statement.

  
ATTEST: Karla Weiss, Auditor

  
Terry Durby  
Chairperson of the Board of Supervisors

APPROVED

JUL 16 2024  
  
CHAIRMAN BOARD OF SUPERVISORS

Scott Meinders, Engineer discussed Secondary Road matters.

On a motion by Durby and seconded by Smith the Supervisors moved to open the Public Hearing for proposed plans, specifications, form of contract, and estimate of cost for the Winnebago County Storage Building. All voted aye. Motion carried. Present at the meeting were Supervisors Durby, Jensvold and Smith, Karla Weiss, Auditor, Scott Meinders, Engineer, Robert Schwartz, Conservation, and Scott Barber, Conservation. Scott Meinders, Engineer discussed the process. On a motion by Durby and seconded by Smith the Supervisors closed the Public Hearing. All voted aye. Motion carried.

On a motion by Durby and seconded by Smith the Supervisors moved to approve the Following resolutions. All voted aye. Motion carried.

RESOLUTION 07-16-24-20-001

**APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WINNEBAGO COUNTY STORAGE BUILDING PROJECT.**

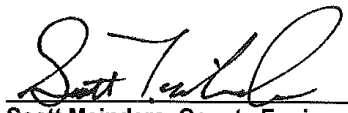
**WHEREAS**, there was placed on file in the Office of the County Engineer of Winnebago County, Iowa, proposed plans, specifications, form of contract, and estimate of cost for a public improvement near Forest City, Iowa, for the Winnebago County Storage Building, as fully set forth in a motion by this Board on June 11, 2024, ordering the County Engineer to receive and open bids, and that notice of public hearing on such plans, specifications and form of contract were duly published in the Buffalo Center Tribune and Lake Mills Graphic in time for hearing now before the Board, and

**WHEREAS**, written objections to the plans, specifications and form of contract have been called for and no such written objections have been filed with the County Auditor, and oral objections being called for and no oral objections being made in person, it is the decision of this Board that such plans, specifications, form of contract and estimate of cost should be approved.

**NOW, THEREFORE, BE IT RESOLVED** by the Winnebago County Board of Supervisors, that the plans, specifications, form of contract and estimated cost heretofore placed on file and upon which public notice has been duly given and no objections thereto have been made either in writing or in person, the Board does now adopt and approve the plans, specifications, form of contract and estimate of cost for the Winnebago County Storage Building.

Passed and approved this 16<sup>th</sup> day of July, 2024.

**RECOMMENDED:**

  
\_\_\_\_\_  
Scott Meinders, County Engineer

**BOARD OF SUPERVISORS OF  
WINNEBAGO COUNTY, IOWA**

  
\_\_\_\_\_  
Terry Durby, Chair

**ATTEST:**

  
\_\_\_\_\_  
Karla Weiss, County Auditor

RESOLUTION 07-16-24-20-002

**ACCEPTING BIDS FOR THE WINNEBAGO COUNTY STORAGE BUILDING PROJECT, AWARD THE ASSOCIATED CONTRACTS TO THE SAME, AND AUTHORIZE THE COUNTY ENGINEER TO EXECUTE SAID CONTRACTS AND PERFORMANCE BONDS.**

**WHEREAS**, the Board of Supervisors, hereafter referred to as "the Board", believes the Winnebago County Storage Building, hereafter referred to as "the project" is in the best interest of Winnebago County, Iowa, and the residents thereof. The project is defined a 150' x 60' x 18' pre-engineered wood building to be located approximately 2 miles north of Forest City, Iowa; and

**WHEREAS**, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

**WHEREAS**, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Winnebago County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

**IT IS THEREFORE RESOLVED** by the Board to accept the bids as detailed herein, and award the associated contract(s) to the same;

<b>Division</b>	<b>Contractor</b>	<b>Amount</b>
Division 1 General Construction	<b>Kingland Construction</b> <b>3216 US-69</b> <b>Forest City, IA 50436</b>	\$607,000.00
Division 2 Mechanical	<b>Young Plumbing &amp; Heating Co.</b> <b>107 W Main St.</b> <b>Lake Mills, IA 50484</b>	\$55,900.00
Division 3 Electrical	<b>Groe Electric, Inc.</b> <b>102 S Iowa St.</b> <b>Lake Mills, IA 50484</b>	\$49,800.00

**BE IT FURTHER RESOLVED** that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and


**BE IT FURTHER RESOLVED** by the Board of Supervisors of Winnebago County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Scott Meinders, the County Engineer for Winnebago County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts and performance bonds in connection with the afore awarded construction project.

Passed and approved this 16<sup>th</sup> day of July, 2024.

**RECOMMENDED:**

  
\_\_\_\_\_  
Scott Meinders, County Engineer

**BOARD OF SUPERVISORS OF  
WINNEBAGO COUNTY, IOWA**

  
\_\_\_\_\_  
Terry Durby, Chair

**ATTEST:**

  
\_\_\_\_\_  
Karla Weiss, County Auditor

On a motion by Smith and seconded by Jensvold the Supervisors moved to approve the Treasurer's Semi-Annual report. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Smith the Supervisors moved to approve adding Molly Eichenberger to the Medical Examiner list. All voted aye. Motion carried.

During open forum Robert Schwartz introduced Christopher Barber as the new Conservation Director. The Supervisors directed Auditor Weiss to pay the Winnebago County Historical Society \$3,000.00.

On a motion by Smith and seconded by Durby the Supervisors moved to approve pay application #9 for Larson Contracting for the Public Health Building Addition. All voted aye. Motion carried.

The following claims were approved and ordered to be paid:

A-1 Portables	Services	\$850.00
Acstar Insurance Co	Services	\$66,872.10
AH Hermel Co	Supplies	\$380.18
Alliant Energy	Utilities	\$85.32
Amazon Capital Services	Supplies	\$990.92
AT&T Mobility	Telephone	\$371.43
Austin Office Products	Supplies	\$72.74
Barrett Agri Inc	Supplies	\$36.27
Black Hills Energy	Utilities	\$284.91
BMC Aggregates LLC	Materials	\$18,484.72
Bob Barker Co	Supplies	\$573.57
Bound Tree Medical LLC	Supplies	\$10,000.00
Brightree Home Health	Services	\$3,141.83
Center Lutheran Cemetery	Care of Graves	\$72.00
Central Iowa Detention	Services	\$840.00
Central Iowa Tourism	Services	\$500.00
Chosen Valley Testing	Services	\$2,000.00
Christianson Interiors LLC	Services	\$14,295.00
Cintas Corp	Services	\$697.17
City of Buffalo Center	Utilities	\$37.67
City of Lake Mills	Utilities	\$178.58
City of Leland	Services	\$3,425.68
City of Thompson	Utilities	\$197.91
Column Software PBC	Advertising	\$1,049.05
Connections Inc EAP	Services	\$327.52
Crossroads Mobile Maintenance	Inspection	\$1,697.74
Dale Rayhons	Medical Examiner Fee	\$200.00
Dan Olson Contracting	Services	\$1,840.00
Dave Moglestad	Well Repairs	\$500.00
Denco Corp	Services	\$174,081.65
Doug's Small Engine	Services	\$92.91
Duncan Heights Inc	Services	\$378.00
Electronic Services System	Education	\$100.00

Eric Hythecker	Reimbursement	\$40.00
Family Eye Care Center	Supplies	\$338.00
Farmers Coop Assn	Fuel	\$2,575.48
Farus Contracting LLC	Rent	\$550.00
Fastenal	Supplies	\$867.84
Fastlane Motor Parts	Supplies	\$74.90
Five Star Cooperative	Fuel	\$181.27
FO Properties LLC	Rent	\$475.00
Force America Inc	Parts	\$1,298.14
Forest City Auto Center	Services	\$70.69
Forest City Ford	Services	\$452.66
Hancock Co Auditor	Salaries	\$22,757.93
Hanson Tire Service	Services	\$584.00
Healthcare First	Services	\$111.02
Heartland Power	Utilities	\$1,120.85
Helgeson Drainage Inc	Repairs	\$642.00
Henning Lawn Mowing	Services	\$600.00
Huber Supply Co	Supplies	\$413.15
IA Co Att Case Mgmt Project	FY 25 Dues	\$9,170.00
ICCS	FY 25 Dues	\$1,500.00
ICIT	FY 25 Dues	\$50.00
ICUBE	FY 25 Dues	\$200.00
IMWCA	Work Comp Premium	\$6,420.00
Iowa Health Care Assn	FY 25 Dues	\$437.50
Iowa Natural Heritage	FY 25 Dues	\$100.00
Iowa Secretary of State	Notary Fee	\$30.00
Iowa State University	Education	\$250.00
IP Pathways	Services	\$715.79
Isac	FY 25 Dues	\$475.00
IT Savvy LLC	Services	\$288.70
Kaylee Schuermann	Mileage	\$38.86
Koru Group PLLC	Services	\$3,900.00
Kunz Engineering Inc	Supplies	\$436.53
Kwik Trip Inc	Fuel	\$4,610.60
Lake Mills Graphic Inc	Advertising	\$76.22
Lake Mills Lumber Co	Supplies	\$154.80
Lake Mills PT	Services	\$821.69
Legal Shield	Services	\$261.25
Lewis Heritage Farms LLC	Gravel	\$65,000.00
Lime Creek Synod Cemetery	Care of Graves	\$56.00
Lisa Ralls	Reimbursement	\$43.44
Marco Inc	Services	\$270.16
Mark Johnson	Rent	\$425.00
Mason City Lumber Co	Supplies	\$648.40
MDS Records Management	Services	\$78.00
Medline Industries Inc	Supplies	\$1,442.60
Melissa Michaelis	Mileage	\$113.70
Midwest Group Benefits	Services	\$1,039.50
Midwest Wheel & Equip Co	Parts	\$2,327.34
Molly Eichenberger	Medical Examiner Fee	\$300.00



Napa	Supplies	\$438.59
Next Generation Technologies	Services	\$10,299.75
NIACOG	Services	\$25,573.58
North Central Reg Emer	Services	\$8,756.78
Northern Iowa Construction	Supplies	\$13,206.90
Northwood Anchor	Advertising	\$110.00
NREDA	Education	\$700.00
NTI Ltd	Parts	\$23.29
NuWay	Fuel	\$10,690.79
ODP Business Solutions LLC	Supplies	\$61.84
Peterson Sanitation Inc	Services	\$234.00
Ricoh USA Inc	Supplies	\$1,524.82
Robert Schwartz	Mileage	\$25.46
Sanofi Pasteur Inc	Supplies	\$95.24
Sheila Colby	Rent	\$550.00
Shield Technology Corp	Services	\$19,137.50
Singelstad Hardware	Supplies	\$8.29
Snap-On Industrial	Repairs	\$175.00
Star Equipment Ltd	Parts	\$130.22
State Hygienic Laboratory	Services	\$989.50
Thrifty White	Supplies	\$111.82
Timothy Kleemeier	Well Repairs	\$2,000.00
T-Mobile	Telephone	\$25.80
Travis Hassebroek	Mowing	\$230.00
Truck Center Companies	Parts	\$443.36
Turf Trimmers Plus LLC	Services	\$210.00
Twyla Ostercamp, DO	Medical Examiner Fee	\$100.00
Visa	Supplies	\$4,659.72
WCTA	Telephone	\$3,907.60
Webster Co Auditor	Services	\$761.58
Wex Bank	Fuel	\$138.13
Windstream	Telephone	\$123.84
Forest City Post Office	Postage	\$6,800.00
Isac Group Unemployment Fund	Unemployment	\$3,077.32

On a motion by Smith and seconded by Jensvold the Supervisors moved to approve the Payroll claims. All voted aye. Motion carried.

The following Manure Management plan was received by the Auditor's office: High Brook Farms LLC 2 #64033, in Winnebago County, Iowa.

The session was adjourned until 9:00 A.M. July 23, 2024.

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Terry Durby, Chairperson

Attest: \_\_\_\_\_  
Karla Weiss, County Auditor