



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
August 16, 2024
Public Health Office
8:00 a.m.

Dr. Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Ostercamp, Sonja Rank, Susan Smith, Sandy Mireles and Jaci Miller. Absent none. Also present was Julie Sorenson, Allison Rice, and Katie Strub, Allen Women's Health & Child Protection Center, via phone.

A motion by Rank second by Smith to approve the agenda with two additions, EVV and policy Training Content/CEU, all ayes and motion carried

A motion by Rank second by Smith to approve the June 21, 2024 minutes all ayes and motion carried.

Practice fiscal oversight: End of June
Public Health-Nursing &EH
Revenue Department -\$123,397.33 (80.41%)Nurses & Sanitarian
Expenses Department -\$165,831.52 (83.83%) Nurses
Expenses Department-\$347.73 (83.23%) Sanitarian
Fund Balance: \$156,882.99 with 285,000 additional funds

Practice fiscal oversight: End of July
Public Health-Nursing &EH
Revenue Department -\$121,459.99 (11.11%) Nurses & Sanitarian
Expenses Department -\$148,021.66 (13.56%) Nurses
Expenses Department-\$12,139.40 (23.06%) Sanitarian
Fund Balance: \$118,181.92 with 71,250 additional funds

Sorenson reported that all billing is up to date except the grants. She is hoping to have those done in the next week. Sorenson also reported that she had to request her 2nd quarter additional funds, she also discussed that she possible will have to amend this fiscal year's current budget due to the new building going over budget, board noted.

Evaluation: Allison reported on Deyta for June agency had 55 evaluations with no negative comments and for July 50 evaluations with no negative comments, board noted.

Building update: Julie informed the board that the final walk thru will be held later this morning and that moving in has begun, board noted.

Home health:

June: Admission-3; Discharges-12; visits: SN-181; HCA-331, current census 64. July: Admission-5; Discharges-8; SN-200; HCA-344, current census 62.

EVV: Sorenson reported on a new maintenance agreement with their current EMR that will help keep up with the updates on the EVV. A motion was made by Mireles, second by Smith to approve the maintenance agreement with Matrix Care/Brightree, all ayes and motion carried.

Public health:

Katie Strub, Allen Women's Health & Child Protection Center presented to the board their annual report to the board.

Beth Clouse, 1st Steps Winnebago County presented her annual report to the board.

HHS update: Behavioral Health realignment map are released, board noted.

Food Inspection Report: June 0 reports and July 2 reports, board noted.

Policy updates: A motion was made by Smith 2nd by Rank to approve the revisions of policies, open meeting laws, employee calling tree, and Training Content/CEU, all ayes and motion carried.

VFC site visit: Allison reported that the Vaccine for Children site visit went well, board noted.

Flu Season: Allison reported that the agency is preparing for the upcoming Flu Season and scheduling flu clinics, board noted.

Environmental Health: Chris Heyer was in not in attend due to a conflict but Julie shared his monthly report, see attached. Board noted.

Other Business: Dr. Ostercamp announced that her last day at Mercy Clinics will be September 26th and that she still available to be on the board.

Motion by Mireles to adjourn the meeting at 9:00 am second by Miller, motion carried.

Next Board Meeting: Will be held on Friday, September 20th @ 8 am.