



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
September 20, 2024
Public Health Office
8:00 a.m.

Dr. Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Dr. Ostercamp, Sonja Rank, Susan Smith, Sandy Mireles and Jaci Miller via phone. Absent none. Also present was Julie Sorenson, Allison Rice, and Krystal Wempen.

A motion by Rank second by Smith to approve the agenda, all ayes and motion carried

A motion by Rank second by Smith to approve the August 16, 2024 minutes all ayes and motion carried.

Practice fiscal oversight: End of August
Public Health-Nursing &EH
Revenue Department -\$123,178.83 (22.38%) Nurses & Sanitarian
Expenses Department -\$157,758.59 (28.01%) Nurses
Expenses Department-\$217.08 (23.47%) Sanitarian
Fund Balance: \$83,385.08 with 142,500 additional funds

Sorenson reported that all billing is up to date.

Evaluation: Allison reported on Deyta for August agency had 14 evaluations with no negative comments, board noted.

Building update: Julie informed the board that they are almost all moved into the new addition and the employees on Clark Street are almost all moved into the old building, board noted.

Staff resignation: A motion was made by Mireles to approve the resignation of FT RN, Randee Lindeman, second by Rank, all ayes and motion carried.

Weekends Nurses: Discussing regarding nurses and the short staffing issue the agency is having the nurses seeing patients on the weekend. The board directed Allison to discuss options with client and their provider, board noted.

Hiring FT RN: A motion was made by Mireles, 2nd by Rank to hire Kristine Schwartz as full time RN, starting at \$28.65 with a start date of 10/21/2024, all ayes and motion carried.

Home health:

August: Admission-8; Discharges-4; visits: SN-181; HCA-343, current census 67.

Public health:

Food Inspection Report: August 1 report, board noted.

Flu Season: Allison reported that the agency has scheduled the upcoming flu clinics in the various communities. She also stated that flu vaccines will be available September 16 at Public Health, Monday thru Thursday 1pm-4pm by appointments.

Environmental Health: Chris Heyer was in not in attend due to a conflict but Julie shared his monthly report, see attached. Board noted.

Other Business:

Motion by Mireles to adjourn the meeting at 9:40 am second by Rank, motion carried.

Next Board Meeting: Will be held on Friday, October 18th @ 8 am.