



**WINNEBAGO COUNTY PUBLIC HEALTH NURSING**  
**216 SOUTH 4<sup>TH</sup> STREET**  
**FOREST CITY, IA 50436**  
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**Winnebago County Board of Health Meeting Minutes**  
**March 21, 2025**  
**Public Health Office**  
**8:00 a.m.**

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Sonja Rank, Dr. Ostercamp, and Sandy Mireles via phone. Absent Jaci Miller and Susan Smith. Also present was Julie Sorenson, Allison Rice, Carla Miller, Director NICAQ, Wendy Noel, 1<sup>st</sup> Five Program, and Tim Arnold, NextEra Energy Resources.

A motion by Rank second by Mireles to approve the agenda, all ayes and motion carried.

A motion by Rank second by Mireles to approve the February 21, 2025 minutes all ayes and motion carried.

Practice fiscal oversight: End of February

Public Health-Nursing &EH

Revenue Department –\$64,705.60 (66.49%) Nurses & Sanitarian

Expenses Department -\$60,313.27 (72.66%) Nurses

Expenses Department-\$353.10 (74.07%) Sanitarian

Fund Balance: \$51,604.27 with \$285,000 additional funds

Sorenson reported that all billing is up to date and if she gets billing done by the 10<sup>th</sup> of the month she should receive all the monies by the end of the month.

Evaluation: Rice reported on Deyta for February agency had 50 evaluations with no negative comments, board noted.

Policy Review: Policies reviewed for the First Steps Winnebago Program State credentialing was a followed. A motion was made by Rank, second by Mireles to approve the reviewed policies for First Steps Winnebago Program State credentialing, all ayes and motion carried.

Policies approved

\*Board of Health-Organization add First Steps Winnebago County, \*Add a Disclosure Log for standard 28.01 & .02.

Home health:

February Admission-4; Discharges 7; Rejected 3 (2 due to not wanting to be homebound and a 1 level of care change), board noted.

January visits: SN-176; HCA-299, current census 71, board noted. Board asked Julie to do a comparison from last year to this year for next meeting.

Public health:

Carla Miller, Health Director North Iowa Community Action Organization and Wendy Noel, 1<sup>st</sup> Five Program, presented their annual report to the board. Board noted.

Food Inspection Report: February had two food Inspection Reports, board noted.

First Steps credentialing: Sorenson reported to the board that we are in the next steps of credentialing. Beth has submitted the application and peer review request and that we are just waiting for the final date from our request, board noted.

Environmental Health: Chris Heyer sent his updated environmental health report, board noted.

Other Business: Tim Arnold from NextEra Energy Resources introduced himself and if the board had any questions regarding the Lake Mills Wind Project the board can contact him, board noted.

Motion by Rank to adjourn the meeting at 9:30 am second by Mireles, motion carried.

Next Board Meeting: Will be held on Friday, April 25, 2025 at 8 am due to Good Friday being on April 18<sup>th</sup>, board noted.