



WINNEBAGO COUNTY PUBLIC HEALTH NURSING
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Winnebago County Board of Health Meeting Minutes
June 16, 2025
Public Health Office
8:00 a.m.

Dr. Twyla Ostercamp called the meeting to order. With the announcement of a Quorum. Members in attendance were Sonja Rank, Dr. Ostercamp, Sandy Mireles, and Jaci Miller via phone. Absent Susan Smith. Also present was Julie Sorenson, Allison Rice, Shannon Zoffka, Region 2 Health Consultant via phone, and Katie Strub, Allen Women's Health & Child Protection Center via zoom.

Shannon Zoffka, Region 2 New Health Consultant introduced herself via phone and is planning on attend a board of health meeting in person soon, board noted.

A motion by Rank second by Mireles to approve the agenda, all ayes and motion carried.

A motion by Rank second by Mireles to approve the April 25, 2025 minutes all ayes and motion carried.

Practice fiscal oversight: End of April

Public Health-Nursing &EH

Revenue Department -\$38,419.63 (Nurses & Sanitarian

Expenses Department -\$62,612.33 (83.96%)Nurses

Expenses Department-\$9,969.28 (95.13%)Sanitarian

Fund Balance: \$9,236.15 with \$285,000 additional funds

Practice fiscal oversight: End of May

Public Health-Nursing &EH

Revenue Department -\$47,717.52 (66.94%) Nurses & Sanitarian

Expenses Department -\$68,639.66 (90.25%) Nurses

Expenses Department-\$1,113.70 (93.01%)Sanitarian

Fund Balance: **-\$12,799.69** with \$285,000 additional funds

Sorenson reported that all billing is up to date.

FY25 Budget amendment: After working with Weiss, County Auditor, Sorenson put in an amendment for the FY25 Budget for \$190,000. A motion by Mireles, second by Rank for the amendment, all ayes and motion carried.

Evaluation: Rice reported on Deyta for April the agency had 55 evaluations with no negative comments, and for May 56 evaluation with no negative comments, board noted.

General Assistance/Relief: Sorenson reported that Public Health will be taking over the general assistance/relief budget for the county. Ruth Melby will still be handling the mental health end of the services, board noted.

Medicare recertification: Sorenson has reapplied for Medicare recertification that has to be done every 5 years, board noted.

Job Description Review: A motion was made by Rank, second by Mireles on the review and approval of all Job Descriptions for the disciplines for Public Health/Home Health, all ayes and motion carried.

Home health:

April Admission-7; Discharges 7; Rejected 7. (3-Level of care, 2-refused, 1-pt cancelled prior to admission, 1-no contract with payer)

May Admission-6; Discharges-4; Rejected-1; (no contract with payer)

April visits: SN-209; HCA-409; May visits: SN-192; HCA-340, current census-74, board noted.

Public health:

Katie Strub from Allen Women's Health & Child Protection Center, presented her annual report to the board. Board noted.

Beth Clouse, First Steps Program Manager the peer review for the program will be held on June 24th, and would like two board members to attend, Miller and Rank volunteered to attend.

Food Inspection Report: April had five food Inspection Reports and May had 5 food Inspection Reports, board noted.

Environmental Health: Chris Heyer reported to the board his report on the activities of the environmental health department, board noted.

Other Business: Sorenson reported to the board that the agency will have a booth at fair again this year. Fair is July 17-20. Rice reported that Iowa has 3 confirmed measles cases in southern Iowa, board noted.

Next Board Meeting: Will be held on Friday, August 22 at 8 am due to conflicts, board noted.

Motion by Rank to adjourn the meeting at 9:15 am second by Miller, motion carried.