

July 29, 2025

The Winnebago County Board of Supervisors met in session at 9:00 A.M. July 29, 2025, adjourned from July 15, 2025.

Present: Supervisors Smith, Jensvold, and Durby

Absent:

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the minutes for the July 15, 2025 Board Meeting and approve the agenda for July 29, 2025. All voted aye. Motion carried.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the Treasurer's Semi-Annual report. All voted aye. Motion carried.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve a 28E agreement with the City of Lake Mills and the City of Forest City. All voted aye. Motion carried.

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the Resolution dissolving Care Connections. All voted aye. Motion carried.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve the following Resolution. All voted aye. Motion carried.

Resolution 7-29-2025-01-01
To Designate Voting Representatives for the Iowa State Association of Counties

WHEREAS, Winnebago County ("County") is a member of the Iowa State Association of Counties;
and

WHEREAS, the ISAC Articles of Incorporation were updated in November 2024 to require the County to designate, through resolution by its Board of Supervisors, its County Voting Representatives; and

WHEREAS, only the designated County Voting Representatives have the power to vote on behalf of the County at ISAC; and

WHEREAS, the County Voting Representatives must be either elected county officials or the principal officer for each county department represented by an Affiliated Association of ISAC.


NOW, THEREFORE, BE IT RESOLVED that the Winnebago County Board of Supervisors, effective immediately, hereby designates the following persons as County Voting Representatives for ISAC:

Iowa State Association of County Supervisors: **Bill Jensvold, Susan Smith, Terry Durby**,
Iowa State Sheriffs' and Deputies' Association: **Steven Hepperly**
Iowa County Attorneys Association, Inc.: **Kelsey Beenken**
Iowa State Association of County Auditors: **Karla Weiss**
Iowa State County Treasurers Association: **Julie Swenson**
Iowa County Records Association, Inc.: **Shanna Eastvold**
Iowa County Engineers Association: **Scott Meinders**
Iowa State Association of Assessors: **Suzanne McColloch**
Iowa Community Services Association: **Ruth Melby**
Iowa Emergency Management Association: **Andy Buffington**
County Conservation Directors Association of Iowa: **Chris Barber**
Iowa Environmental Health Association, Inc.: **Chris Heyer**
Iowa Counties Public Health Association: **Julie Sorenson**
County Zoning Officials of Iowa: **Matt Duve**
Iowa Counties Information Technology Organization: **Brody Hopp**
Iowa Association of County Commissioners and Veterans Service Officers, Inc.: **Mary Lou Cleveland**

The County shall forward a copy of this Resolution with the names of the designated County Voting Representatives to support@iowacounties.org.

Approved by the Winnebago County Board of Supervisors on 7-29-25.


Susan Smith, Board Chair

Attest: 
Karla Weiss, Auditor

Karla Weiss, Auditor, discussed drainage district matters.

Scott Meinders, Engineer discussed Secondary Road matters including Dustrol is working in the county. Asmus road will begin August 4, 2025. Groe Electric and Young Plumbing are working in the shop. Kingland Construction needs to do punch list items. We will hold 3% retainage until the building is complete. Sunnyside is nearly complete. The listing for the property should go live this week. They are hauling rock and gravel mix from Sunnyside. Listing will include history of property.

On a motion by Durby and seconded by Jensvold the Supervisors moved to approve a utility easement to the City of Forest City at 135 S Central St. All voted aye. Motion carried.

On a motion by Smith and seconded by Jensvold the Supervisors moved to approve the Resolution accepting bids for Project No. LFM-235TH—7X-95, award the associated contract to the same, and authorized the County Engineer to execute said contract. All voted aye. Motion carried.

RESOLUTION 07-29-25-20-001

WHEREAS, the Board of Supervisors, hereafter referred to as "the Board", believes the Project No. LFM-235TH--7X-95, hereafter referred to as "the project" is in the best interest of Winnebago County, Iowa, and the residents thereof. The project is defined as HMA Pavement – Full Depth Reclamation on 235th Ave from A34 to Lakeside Dr; and

WHEREAS, the Board has sought appropriate professional guidance for the concept and planning for the project and followed the steps as required by the Code of Iowa for notifications, hearings, and bidding/letting; and

WHEREAS, the Board finds this resolution appropriate and necessary to protect, preserve, and improve the rights, privileges, property, peace, safety, health, welfare, comfort, and convenience of Winnebago County and its citizens, all as provided for in and permitted by section 331.301 of the Code of Iowa; and

IT IS THEREFORE RESOLVED by the Board to accept the bid from Ulland Brothers in the amount of \$259,355.67 and award the associated contract to the same;

BE IT FURTHER RESOLVED that all other resolutions or parts of resolutions in conflict with this resolution are hereby repealed. If any part of this resolution is adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution or action of The Board as a whole or any part thereof not adjudged invalid or unconstitutional. This resolution shall be in full force and effect from and after the date of its approval as provided by law; and

BE IT FURTHER RESOLVED by the Board of Supervisors of Winnebago County, Iowa, that after receiving the necessary contract documents, including but not limited to, the contractor's bond and certificate of insurance, Scott Meinders, the County Engineer for Winnebago County, Iowa, be and is hereby designated, authorized, and empowered on behalf of the Board of Supervisors of said County to execute the contracts and bonds in connection with the afore awarded construction project let through the DOT for this county.

Passed and approved this 29th day of July 2025.

**BOARD OF SUPERVISORS OF
WINNEBAGO COUNTY, IOWA**


Susan Smith, Chair

ATTEST:


Karla Weiss, County Auditor

There was discussion regarding Rural Recycling. Karla Weiss, Auditor will contact other Counties and ask what they are doing. Brody Hopp, IT will check into a different camera system.

There was discussion regarding mental health duties. The Public Health department will take on General Assistance and Ruth Melby will continue to work with Mental Health, court appointed or not.

The following claims were approved and to be paid:

Carolyn Miller CSR-RPR	Services	\$212.50
Countryside Construction II Inc	Services	\$3,700.85
Dept of The Treasury	Services	\$273.70
Dorsey & Whitney LLP	Services	\$17,500.00
Lime Creek Synod Cemetery	Care of Graves	\$56.00
Major Erickson Funeral Home	Services	\$530.00
Midwest Group Benefits	Services	\$88.00
Ricoh Usa Inc	Services	\$325.05
Visa	Supplies	\$716.21
WCTA	Telephone	\$888.29
Windstream	Telephone	\$123.84
Arnie's Pump Service Inc	Services	\$372.66
BMC Aggregates LLC	Supplies	\$994.43
Bomgaars	Supplies	\$2,118.79
Central Automotive Repair	Services	\$52.64
City of Buffalo Center	Utilities	\$51.14
City of Forest City	Services	\$154,818.94
Core & Main	Supplies	\$133.44
Crysteel Truck Equipment	Parts	\$351.00
Culligan	Services	\$211.08
Dan Olson Contracting	Services	\$2,000.00
David Peterson	Meeting	\$54.40
DH Hydraulics	Supplies	\$197.02
Duncan Heights Inc	Rent	\$440.00
Forest City Ford	Services	\$142.15
FP Mailing Solutions	Supplies	\$189.00
Gold Eagle Coop	Fuel	\$1,458.61
Hancock Co Health System	Services	\$1,794.10
Hawkeye Communication	Services	\$147.00
Heartland Power	Utilities	\$1,013.85
Heiman Inc	Services	\$179.00
Holland Tire & Service	Services	\$604.95
Hy-Vee Inc	Jail Food	\$10,780.20
Iowa Communications Network	Services	\$452.00
Iowa Health Care Assn	Dues	\$437.50
ISAC	Services	\$96,753.00
Jaclyn Koeppen	Mileage	\$30.52
JCL Solutions	Supplies	\$714.50
John Deere Financial	Supplies	\$5,029.08
KC Nielsen Ltd	Supplies	\$1,251.90

Kingland Construction Svcs	Construction	\$141,942.09
Kris Oswald	Mileage	\$111.72
Kwik Trip Inc	Supplies	\$12.56
Lake Mills Lumber Co	Supplies	\$276.00
Language Line Services	Services	\$126.96
Leland Woodworks	Supplies	\$19,175.00
Medline Industries Inc	Supplies	\$42.21
Menards Commercial	Supplies	\$1,104.38
Napa Auto Parts	Supplies	\$675.51
North Central Iowa	Education	\$150.00
Pat Conroy	Reimbursement	\$12.10
Peterson Sanitation Inc	Services	\$58.00
Reliance Standard Life Ins Co	Services	\$2,914.10
Schott Funeral Home	Services	\$1,500.00
Securetech Systems Inc	Supplies	\$155.00
Shield Technology Corp	Services	\$19,237.50
State Hygienic Laboratory	Services	\$93.50
Steve Bosma	Meeting	\$64.20
Suzanne McColloch	Mileage	\$43.40
T-Mobile	Telephone	\$178.93
Visa	Supplies	\$1,427.77
Waste Management	Services	\$303.16
Wellmark BC/BS	Services	\$3,119.46
Ahlers & Cooney PC	Services	\$184.50
Alliant Energy	Utilities	\$189.82
Amanda Jensen	Mileage	\$41.44
Amazon Capital Services	Supplies	\$187.95
Central Automotive Repair	Repairs	\$2,674.09
City of Leland	Services	\$94.00
Collective Data	Services	\$2,565.00
Core & Main	Supplies	\$3,982.43
Fidelity Security Life	Services	\$1,181.77
Forest City Ford	Services	\$337.39
Galls LLC	Supplies	\$62.50
Grp & Associates	Supplies	\$95.00
Hanson LP Gas LLC	Fuel	\$339.00
ICEOO	Education	\$275.00
Iowa Law Enforce Academy	Services	\$150.00
Jaclyn Koeppen	Mileage	\$208.60
Kelsey Beenken	Reimbursement	\$264.00
Kenna Baez	Mileage	\$82.88
Lawson Products, Inc.	Supplies	\$509.00
Scott Meinders	Reimbursement	\$40.00
Stellar Truck & Trailer	Parts	\$464.29
US Bank Voyager	Supplies	\$908.05
Verizon Wireless	Telephone	\$413.24
Weavers Leather Store	Supplies	\$614.55

On a motion by Jensvold and seconded by Durby the Supervisors moved to approve the payroll claims. All voted aye. Motion carried.

The following Manure Management plans were received by the Auditor's office; Norway 10 #70306, Lime Creek Site #71744, and High Brook Farms LLC 2 #64033, Winnebago County, Iowa.

The session was adjourned until 9:00 A.M. August 5, 2025.

Susan Smith, Chairperson

Attest: _____
Karla Weiss, County Auditor