



## Winnebago County Veterans Affairs Commissioners Board Meeting

**Tuesday, January 20, 2026 – 10:00 am**  
**Winnebago Co Health Department Board Room**

**1. Call to Order, Roll Call, Pledge**

Present: Commissioners Dave Peterson, Steve Bosma, Troy Thompson and Veteran Service Officer (VSO) Mary Lou Kleveland

**2. Review and Approval of Previous Monthly Meeting Minutes**

The December monthly meeting minutes were reviewed. Thompson motioned, seconded by Peterson to approve the December minutes. All in favor. December minutes are approved.

**3. Veteran Services Officer Report**

- a. Monthly VA numbers: VSO shared the statistics for December 2025 for Winnebago County.
- b. County Outreach Efforts – There were no outreach events in December.
- c. Review Monthly Expenditure Report for Approval - The Commissioners and VSO reviewed the expenditures for December 2025. Bosma motioned and Thompson seconded to approve the expenditures for December. All in favor. The December expenditure report was approved and the Commissioners signed off on the report.

**4. Old Business**

- a. Memorial Wall & Engraving – David Peterson gave VSO a list of possible engravers for the Memorial Wall names. VSO will contact the engravers for quotes on the cost of engraving to compare with the quote already given by Forest City Granite. VSO will need to share the changes in the cost of engraving with the Board of Supervisors since it is a new policy.

**5. New Business**

- a. IACVS Semi Annual Commissioner Virtual Training –VSO advised the Commissioners of the upcoming IACVS Virtual training on February 18, 2026, from 6:30-8:00 pm. VSO advised that they would be receiving an email with a link to attend the meeting.
- b. Monthly Activity Report of VSO Activities & discussion of possible changes to report – VSO and Commissioners discussed the monthly activity report, especially regarding the number of cases for VSO. After discussion, the Commissioners stated that they felt it was most important to know the number of cases that VSO is actively working on. VSO will change the monthly activity report to reflect this information.
- c. Quarterly Review of VSO Job Performance – VSO made verbal statements to the Commissioners regarding her job performance and goals for this fiscal year.
- d. New & Emerging Information – VSO advised that she needed to order Winnebago County ball caps to give to veterans. The cost for 75 ball caps is \$21 each for a total of \$1,575. The cost for 100 ball caps is \$20 each for a total of \$2,000. After discussion, Thompson motioned, seconded by Peterson for VSO to purchase 100 caps for \$2,000. All in favor. VSO advised that she would be purchasing the ball caps using the \$10,000 State Allocation Grant. VSO gave each Commissioner a copy of the proposed VA budget for FY 26-27 which VSO presented to the Board of

Commissioners on 1/20/2026. VSO advised that Governor Reynolds had proposed legislation which greatly impacts VSOs in Iowa. The legislation was the same information that Commandant Todd Jacobus had presented at Fall Training 2025. This legislation solely contains proposals from Iowa Department of Veterans Affairs (IDVA). There was no involvement nor communication from IDVA to Iowa Association of County Veteran Services regarding the proposed legislation. VSO expressed deep concern regarding the negative impact of the legislation for VSOs and ultimately for the veterans that VSOs serve. Thompson requested the talking points of the legislation. VSO stated that she did not have the talking points yet but would get them to the Commissioners when available.

- e. Financial Assistance Request(s) with possible closed session – There were no financial assistance requests this month.
- f. Next Meeting Date: February 23, 2026, at 10:00 am at the Winnebago County Courthouse

**Adjournment** – Thompson motioned; Peterson seconded. All in favor. Meeting adjourned.

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